

# How to rename a shared dashboard

## Contents

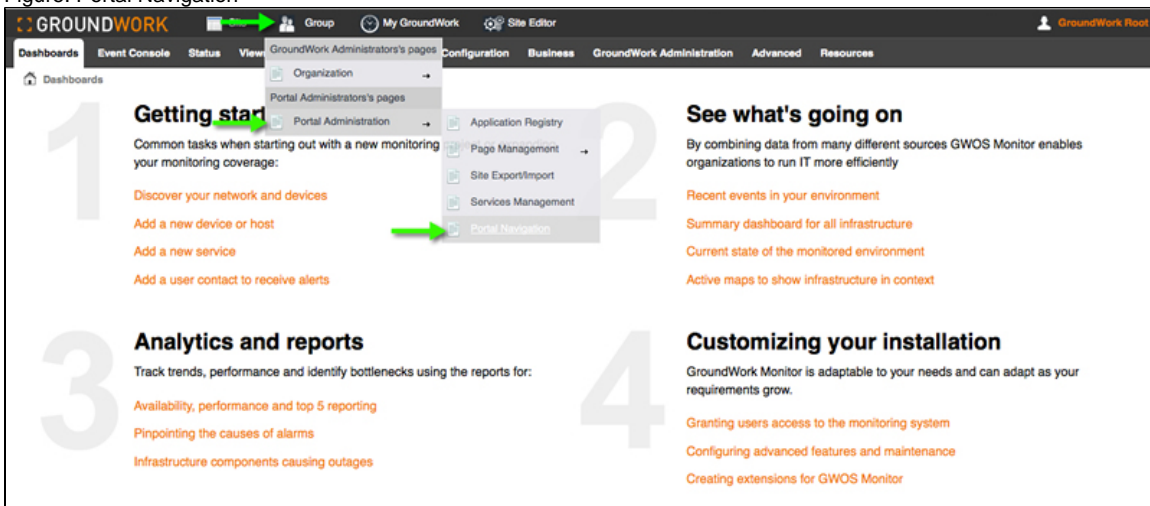
### 1.0 About Renaming a Shared Dashboard

You can easily rename a shared dashboard by editing the Node Name using the Portal Navigation option. The video and how to steps below outline this process.

### 2.0 How To Steps

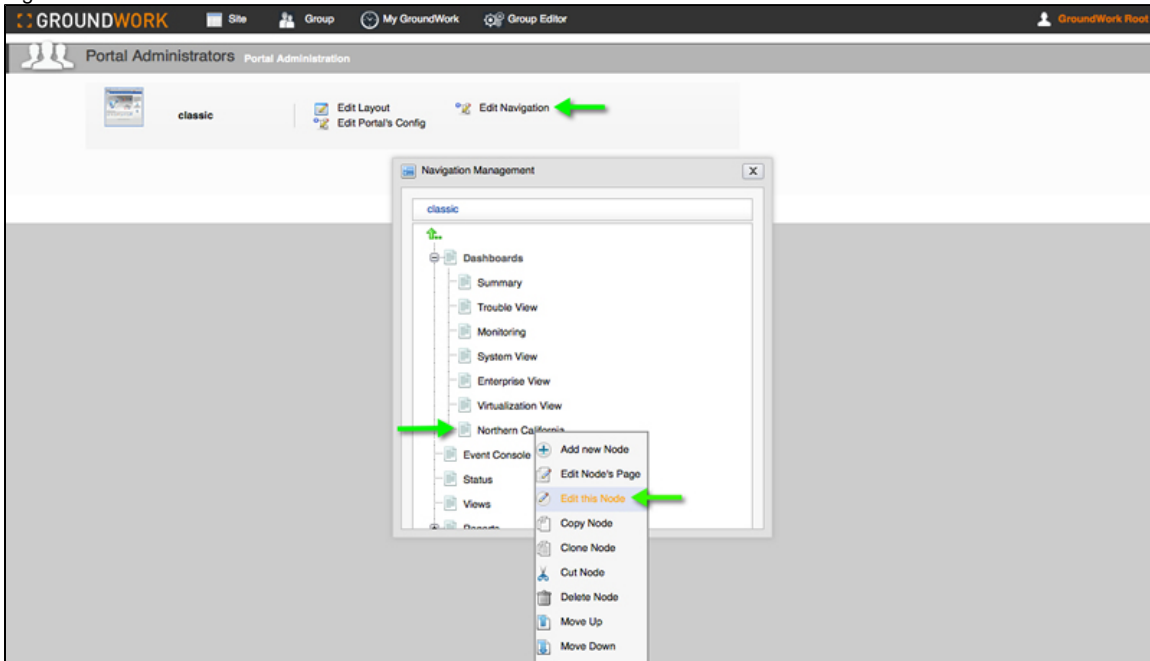
1. Log in to **GroundWork Monitor** as the `root` user.
2. Hover over **Group** and select **Portal Administration** and **Portal Navigation**.

Figure: Portal Navigation



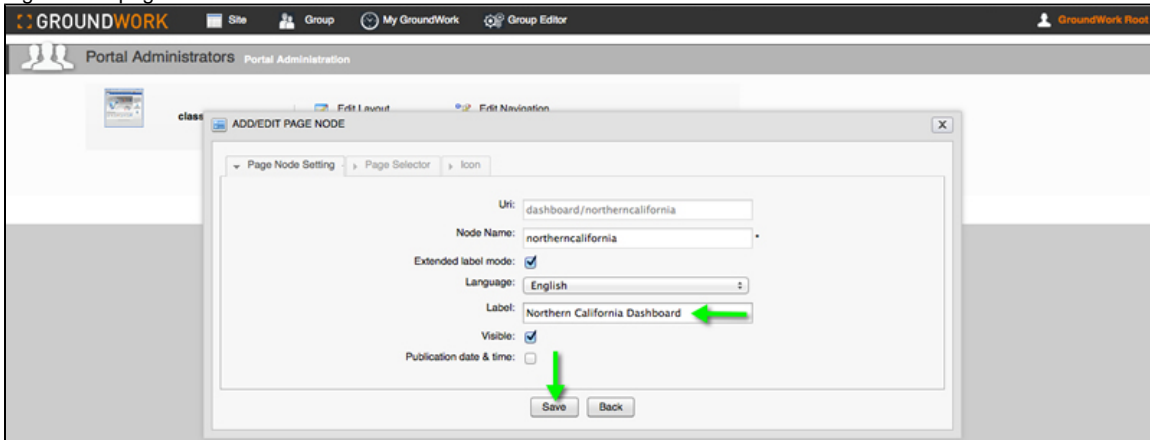
3. Select **Edit Navigation**, right click on the **dashboard name to be renamed**, select **Edit this Node**.

Figure: Edit this Node



4. Enter a **new name**, select **Save**, and on the next screen scroll down and select **Save** again.

Figure: Edit page node



5. You can then see the renamed dashboard.

Figure: Dashboards

